

BATTLE GROUND
CONSERVANCY DISTRICT MEETING

September 18, 2024

Attendance: Chairman David Bisher, Vice Chairman Ron Holladay, Joe Kline, Rick Oliver, Carol Watson. Philip Baer was absent.

Also present: Dan Gemmecke (Superintendent), Georgia Jones (Financial Clerk).

Guest: Edward Mroosian

Chairman David Bisher called the meeting to order at 6:12 p.m.

Minutes

Rick Oliver **moved** to approve minutes of August 21 meeting. Second of Joe Kline, motion passed with unanimous vote. Joe Kline **moved** to approve minutes of August 28 meeting, with second of Carol Watson. Motion carried with four Aye and one abstain by Rick Oliver who did not attend that meeting.

Customer Service

Joe Kline reported customer service reports for the month of August 2024.

There were 12 contacts from the area north of CR 600 regarding water color/quality, some were duplicates from the same address.

Two calls from that area were for miscellaneous reasons and those are closed.

One call from the historic district concerned a billing question.

Water Superintendent Report

Dan Gemmecke addressed the situation with Woods Edge "emergency" or unplanned flushing which caused many customers north of CR600 to have more visible iron in the water Friday night and Saturday. Carol Watson and Dan provided follow-up at residences that reported water color after the Woods Edge flushing. The ALERT message could have been worded to advise customers that the flushing was unplanned and was a response to a water main event that affected Woods Edge.

The regular fall flushing schedule will be advertised to residents. Historic town and River Bluff will be the week of September 29. Prophets Rock Road and west will be October 6-10.

He also reported that the contractor has been notified to work on lawn repair at two locations on Flintlock and Munsee that were disrupted during leak repair earlier this year.

Work is continuing to replace non-radio meters by the end of the year. While that work is moving forward, some of the oldest valve boxes in the same areas will be replaced. Time was invested to clear brush that was hanging over the Tower 2 lot fence on Musket Way.

Financial Clerk

Joe Kline **moved** to approve the August escrow transfer \$80,910.78 and the register of claims August 22 to September 18, 2024 in the amount \$75,112.78. Second of Ron Holladay, motion carried with unanimous vote.

The 2025 budget hearing is advertised for October 2 and David Bisher will attend to open the meeting and receive public comment.

Georgia Jones requested a transfer of budgeted funds from Capital Projects to cover budget shortfall in several appropriations. Rick Oliver moved to approve \$32,550 transferred from capital expenses for this purpose. Second of Carol Watson, motion carried with unanimous vote.

Director nomination forms were distributed. January 15 is the 2025 annual meeting, and nominations are to be submitted by December 2, 2024.

Old Business

The district plan is still with DNR for comment.

Town Hall project is waiting for survey and architect comments.

Payment and shutoff written policy is deferred to October 16.

New Business

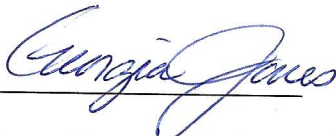
The 2025 Salary Ordinance was reviewed and changes recommended. The final form will be presented for reading at the October 16 meeting. Salary positions will be listed as an amount per week instead of an annual salary. The purchase of steel toe shoes is removed from the clothing allowance and included in Personal Protective Equipment (PPE). This is done against the advice of the clerk-treasurer Georgia Jones, who had received information from NewFocus HR consultant that clothing items that do not fit the requirements of a uniform are considered a non-cash benefit, which is subject to withholding.

A clarification was requested for a prior motion regarding years of service credit for Kevin Denny. The motion was to add 15 years of service credit to allow PTO accrual at that level. This was to begin immediately, and the new accrual rate added to the employee account at the end of September.

Guest Comment

None

Joe Kline **moved** to adjourn at 7:15 p.m. with second of Rick Oliver.



Georgia Jones, Financial Clerk



David Bisher, Chairman of the Board

Memorandum of Open-Door Law Compliance

Date: September 18, 2024

Time: 6:12 p.m.r

Members Present in Person: David Bisher, Carol Watson, Ron Holladay, Rick Oliver, Joe Kline

Member Present Virtually on screen: none

Member Present by Telephone: none

Also Present in Person: Dan Gemmecke, Georgia Jones

Guest Present in Person: Edward Mroosian

Guest Present virtually: none

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:


Georgia Jones, Financial Clerk