

BATTLE GROUND
CONSERVANCY DISTRICT MEETING

February 21, 2024

Attendance: Chairman David Bisher, Vice Chairman Ron Holladay, Philip Baer, Joe Kline, Rick Oliver, Carol Watson

Also present: Dan Gemmecke (Superintendent), Georgia Jones (Financial Clerk).

Guests: Edward Mroozian, James Miller (virtual)

David Bisher called the meeting to order at 6:03 PM.

Minutes

Rick Oliver **moved to approve minutes** for the January 17 annual meeting, with second of Ron Holladay. Motion carried with unanimous vote.

Customer Service

Joe Kline gave the summary of customer service calls for January.

Use/billing inquiries	2 in Historic town
Shut-off request	1 CR 600N area
Service line breaks	3 Historic town
Water quality	1 CR 600N and 2 Woods Edge
Pressure	1 Historic town
Leaks	1 CR 600N and 1 Historic town

Water Superintendent Report

Dan Gemmecke reported working on service line revisions for the new owners of TC's Restaurant. Later the house will be on a separate meter and service account.

Wiring for the new generator has been invoiced. The amount was approved in May 2023. Payment will be made from capital improvements.

A grant application was submitted to Indiana Finance Authority for assistance with paperwork and approvals required for the IDEM Lead and Copper project. If the grant is secured, there would be no out of pocket expense for this part of the project. Carol Watson **moved to approve an agreement** for the grant, with second of Rick Oliver. Motion carried with unanimous vote.

Financial Clerk

After review of claims, one item was found to be in error, an IDEM fee that should be paid by the sewage utility. Phil Baer **moved to approve the register of claims except for check # 16891**. Second of Joe Kline, motion carried with unanimous vote. A corrected register will be signed at the next meeting.

Three checks in the bank reconciliation can be void or re-issued.

Check # 16210	Past redeem date 11/03/2021	Fund 604	\$20.00 (meter deposit)
Check # 16679	Lost in mail 5/26/2023	Fund 806	\$88.10 to be replaced (David Bisher)
Check # 16708	Lost in mail 7/10/2023	Fund 601	\$40.92 already replaced (Menards)

Joe Kline **moved to void the listed checks**, with second of Carol Watson. Motion carried with unanimous vote.

The new benefit policies with AFLAC and Kansas City Life will be set up this month.

Discussion about workman's compensation claims and potential for light duty limitations. There was general agreement that light duty would likely not be available for full employment and would need to be approved per case.

Old Business

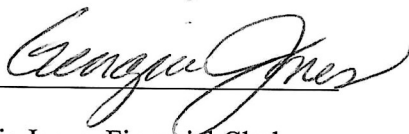
The District Plan is in review with the Department of Natural Resources. Dan is researching questions about the district map and may need to revise the exhibits.

New Business

The board considered a recommendation to purchase software for asset management. The cost would be shared with the sewage utility and the town general fund. Phil Baer **moved to approve a one-third share** of Key Assets software and annual maintenance fees, with second of Ron Holladay. Motion carried with unanimous vote. The cost would be \$1512.66 the first year and annual maintenance the following years, which currently is \$334.00.

A communication from Selective Insurance advised the Conservancy of a change to coverage for hail/storm damage when considered to be merely cosmetic in nature.

Joe Kline moved to adjourn at 6:40 PM with second of Rick Oliver.



Georgia Jones, Financial Clerk



David Bisher, Chairman of the Board

Memorandum of Open-Door Law Compliance

Date: February 21, 2024

Time: 6:00 p.m.

Members Present in Person: David Bisher, Ron Holladay, Phil Baer, Joe Kline, Rick Oliver,
Carol Watson

Member Present Virtually on screen: none

Member Present by Telephone: none

Also Present in Person: Dan Gemmecke, Georgia Jones

Guest Present in Person: Edward Mroosian

Guest Present virtually: James Miller

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:

A handwritten signature in cursive script, reading "Georgia Jones", is written over a horizontal line.

Georgia Jones, Financial Clerk