

**BATTLE GROUND**  
**CONSERVANCY DISTRICT MEETING**

**July 19, 2023**

Attendance: Chairman Carol Watson, Vice Chairman David Bisher, Andrea Agree, Ron Holladay, Rick Oliver.

Also present: Dan Gemmecke (Superintendent), Georgia Jones (Financial Clerk), Kevin Denny, (Assistant Superintendent)

Absent: Philip Baer, Joe Kline

**Minutes**

Daivd Bisher moved to approve minutes of the June 21st meeting. Second of Ron Holladay, motion carried with unanimous vote.

**Customer Service**

There were 11 reports in June:

Three water quality (sediment/pressure), all are closed.

One in North CR 600N district, two in historic district

Eight billing/usage requests, one is still open

Four were North CR 600N district

Two were in South CR 600N district

Two in Historic district

**Water Superintendent Report**

There is one new service installed on Munsee Drive. The motor starter was replaced at Wellhouse #3 and all chemical feed adjustments were made. Dan is waiting for Peerless Midwest to schedule well maintenance.

A concrete pad to set the new generator should be worked out soon, estimated cost \$1,000. Tree removal at Tower #2 will involve homes on Gallegos and Musket Way.

**Financial Clerk**

Ron Holladay moved to approve the register of claims for June escrow transfer (\$125,666.83) and the Register of claims for operating expenses (\$52,524.32) for June 22 to July 19, 2023. Second of David Bisher, motion carried with unanimous vote. The escrow includes a partial distribution for July wastewater collections.

The budget committee will meet July 27 to prepare a draft budget for the August meeting. A public hearing will be held September 20 and the adoption is October 18.

The personnel committee will review the employee manual for updates following the amended salary ordinance, and changes to the life insurance benefit.

### **Old Business**

District Plan - Carol Watson approved another billing from Denton Bingham Greenebaum law office for recent work. Dan Gemmecke has a digital copy of the current plan that includes all the exhibits. This will reduce the time needed to type the changes to text for the new version.

### **New Business**

David Bisher mentioned the advertising and nomination deadlines for the 2024 Director Elections. The chairs will be advertised on or before October 1, and nominations are due by December 1. It is not known if the updated plan will be in effect at the time of nominations. The chairs as described in the current plan would continue for this election cycle.

**Motion** to adjourn at 6:35 p.m. by Ron Holladay with second of Rick Oliver.

A handwritten signature in cursive script, reading "Georgia Jones", written over a horizontal line.

Georgia Jones, Financial Clerk

A handwritten signature in cursive script, reading "Carol J. Watson", written over a horizontal line.

Carol Watson, Chairman of the Board

## Memorandum of Open-Door Law Compliance

Date: July 19, 2023

Time: 6:00 p.m.

Members Present in Person: Carol Watson, David Bisher, Andrea Agree, Ron Holladay, Rick Oliver.


Also Present in Person: Dan Gemmecke, Georgia Jones, Kevin Denny

Guest Present in Person:

Guest Present virtually:

Electronic Means of Communication Used For Members and Public: Zoom.us

Attest:

A handwritten signature in cursive script, reading "Georgia Jones", is written over a horizontal line.

Georgia Jones, Financial Clerk